

RGHA ANNUAL BOARD MEETING

Meeting Minutes

3/20/19 7:15 PM

1. Call meeting to order: Welcome and Introductions
 - a. Board Members present: Bob H, Mike T, Paul M, Stephanie Q, Tammy D, Mike A, Jeff H
2. Reading of the Last Meeting Minutes
3. Officers Reports:
 - a. President Report by Bob H
 - i. Last year's accomplishments
 1. Mike A made clean copies of the Deed Restrictions and By-Laws for the website
 2. There was a concern from Avon Hills about illegal cutting of trees on their property. They asked Bob to share that it happened and that they are prepared to prosecute if it happens again.
 - b. Vice President Report by Stephanie Q
 - i. Service contracts- The Board contacted different companies for proposals for the upcoming years. No company could provide what White Birch does on 1 contract or for the price The Board renewed their contract for 3 more years with White Birch.
 - c. Treasurer Report by Paul M (See attached Budget)
 - i. Financial Review – 2018
 - ii. Update on Paid dues for 2019
 - iii. Financial Proposal – 2019 Budget – a small adjust was made to allow additional budget money for holiday decoration install.
4. Old Business
 - a. Social Events Report by Mike T
 - i. The Halloween Party has continued to be a success. Volunteers are always a problem and the Board is always looking for more people to participate.
 - ii. Garage Sale update from Tammy D – Last year Avon Hills and the Sycamores had their garage sales on a different weekend. We are trying to contact them for their date this year and we will post it in the Facebook group.
 - b. Deed Restrictions Enforcement from Bob H
 - i. Residents are currently calling/emailing only the President with questions/issues. The Board wants to change the process to email only so the Board can review the Deed Restrictions and respond appropriately. The Board will also look at how to address conflicts moving forward.
5. New Business

- a. 2019 Goals
 - i. Continue to effectively collect dues, this may be a lien year. The Board will review – Paul M
 - ii. Continue to enforce Deed restrictions, currently in process to review Deed Restriction adherence throughout neighborhood- process to adjust moving into the year – Bob M
 - iii. Online dues payment options – people can pay online through their bank online pay option, Zelle quick pay- the problem would be ensuring houses are credited when paying- Mike A
 - b. 2019 Social Events
 - i. Halloween will continue at the cul-de-sac on Dickson. The Board is always looking for interest and participation for additional events. Stephanie P in audience expressed interest in card/euchre party. Jeff H expressed interest in a Battle of the Bands. Amy M is going to step down from helping with Halloween possibly this year.
 - c. 2019 Exploratory Committees
 - i. An exploratory committee to review the Deed Restrictions/By-Laws will be forming – they will be looking into what options are available to update these documents- Mike A
6. Approval of Budget for 2019
- a. Budget was reviewed again- Budget was approved.
7. Election of Board Members
- a. The Board thanked Mike T for his service to the neighborhood as he would like to step down from the Board this year.
 - b. Nominations and voting :
 - i. President: Mike A
 - ii. Vice President: Tammy D
 - iii. Treasurer: Paul M
 - iv. Secretary: Stephanie Q
 - v. Member @ Large: Bob H
 - vi. Member @ Large: Jeff H
 - vii. Member @ Large: Stephanie P (new member nomination from audience)
8. Open Floor: Floor is open for discussion – no new discussion
9. Adjournment 8:18pm movement to adjourn by Jeff H

**Rochester Glens Homeowners Association
2019 Annual Meeting
Financial Statement and Proposed Budget**

<u>2018 Financial Statement</u>	
Starting Balance:	\$ 6,017.75
Revenue (Dues/Late Fees):	\$ 13,065.00
Expenditures (see table below):	\$ 10,657.87
Ending Balance: \$ 8,424.88	

<u>2019 Projected Revenue</u>	
Dues (173 lots x \$75):	\$ 12,975.00
Past Dues Owed:	\$ 3,225.00
Projected Unpaid 2019 Dues:	\$ 900.00
Total Projected Revenue: \$ 15,300.00	

Expense	2018		2019
	Proposed	Actual	Proposed
Lawncare (Cutting/Fertilizing)	\$ 7,920.00	\$ 7,580.00	\$ 7,920.00
Insurance	\$ 1,500.00	\$ 1,319.00	\$ 1,400.00
Admin / Mailings	\$ 550.00	\$ 188.36	\$ 300.00
Halloween Party	\$ 500.00	\$ 249.87	\$ 500.00
Storage	\$ 540.00	\$ 540.00	\$ 591.00
Lighting	\$ 400.00	\$ 346.15	\$ 400.00
Website	\$ 200.00	\$ 226.37	\$ 230.00
Garage Sale Advertising	\$ 50.00	\$ -	\$ -
New Message Sign	\$ 250.00	\$ 181.99	\$ -
Bylaws Exploratory Committee	\$ -		\$ 1,500.00
miscellaneous items		\$ 26.13	
Holiday Decorations/ install	\$ -		\$ 300.00
Total	\$ 11,910.00	\$ 10,657.87	\$ 13,141.00