

RGHA ANNUAL BOARD MINUTES

AGENDA

March 28, 2013, 7:30 PM

1. **Call meeting to order:** Jeff Hengeveld calls the meeting to order at 7:31pm EDT. Attendance includes Jeff Hengeveld, President; Pete Arango, Vice-President; Dave Trimble, Treasurer; Pat Fortress, Director and 5 homeowners present. Other board members Meg Burton, Tom Malysz and Paul Merlo had excused absences.

2. **Reading of the Last Meeting Minutes** – Jeff Hengeveld reads the minutes from the 2012 Annual meeting. There were no corrections identified. Pete Arango motions to approve the minutes, Pat Fortress Seconds the motion and the motion pass unanimously.

3. **Officers Report:**
 - A. **President**
 - i. **Last Year's Accomplishments** – Jeff Hengeveld reports the subdivision provided 2 newsletters last year. There was a successful Spring Picnic and Halloween Kick Off Party. There were some challenges with By-Law enforcement but all issues were able to be resolved.

 - ii. **By Law Enforcement** – Jeff Hengeveld reports the trailer parked along the side of a home on Dressler has been removed. RGHA contacted both the homeowner and the renter numerous times to have the issues resolved. There was work with the city to understand ordinances and preparation to file a lawsuit to have the trailer removed. The trailer was removed without any legal action needed.

 - iii. **Halloween Kick and Picnic** – Jeff Hengeveld reports we conducted a Spring Picnic with moderate turnout. There was discussion to hold the Picnic in either the Early June time frame or Mid-September time frame. There was no consensus on when it would be held and the board agreed to discuss it at the next board meeting.

 - iv. **Garage Sale** – Jeff Hengeveld reports that RGHA will be participating in the three subdivision Garage Sale. As a reminder it will be held from 17-19 May which is always the weekend after Mother's Day. RGHA is not responsible for paying for the advertisement this year.

B. Vice President

- i. Common Maintenance – Pete Arango reports RGHA is no longer using Sierra Lawn Service due to poor service. There is hazardous material collection run by Oakland County. You need a proof of Rochester Hills Residence and \$10 fee. More info @ <http://www.advantageoakland.com/CPHA/CPHAWaste/Pages/CPHANOH AZ.aspx>

The follow dates and locations:

4 May	Oxford Middle School
15 Jun	Oakland University
7 Sep	OCC Waterford
28 Sep	Wildwood of Orion, Orion Twp

- ii. Negotiation of Contracts - Pete Arango reports White Birch is to conduct the service for the 2013 year. We expect to see a great value for the about the same price. We plan on the monthly basis and take more control on the weekly cutting. We will reduce the cutting in the hot monthly to reduce stress on the grass and cost to us.

C. Treasurer

- i. Financial Review- 2012 – Dave Trimble reports the financial report for 2012. He states we avoided going into our saving by avoiding the lawsuit as mentioned earlier. The financial report is attached-See Attachment 1
- ii. Financial Proposal for 2013 Budget- Dave Trimble reviews the 2013 proposed budget. He states that there are no major changes to the budget compared to the 2012 budget. There was no questions about the spending for the budget. The 2013 Budget would be voted upon during new business. See Attachment 2
- iii. Update on Paid Dues for 2013 Year - Dave Trimble reports

4. Discussion of New Business Initiatives

A. Goals for Upcoming Year

- i. Capital Projects – Jeff Hengeveld reports that there are no planned capital projects for 2013.

ii. Newsletters – Jeff Hengeveld reports that there is a plan to get out 3-4 newsletters along with party and meeting notices in 2013.

iii. Road issues – Pete Arango reports a list of upcoming Road Project coming to Rochester Hills Area:

2013

Tienken I – Sheldon to Rochester (Jun – Nov)

Livernios – Long Lake to Avon (Jun – Nov)

Avon Hills - Roads

2014

Tienken II – Rochester to Livernios (May – Nov)

Avon Rd – Livernios to Adams (Apr – Nov)

2015

Hamlin Rehab - Dequindre to Livernios

It was brought up that the board needs to review the roads and identify any issues to the city for potential repair.

- B. Picnic ideas for 2013 – Jeff Hengeveld reports there will be a picnic and Halloween kick-off party this year. Again it was discussion to hold the Picnic in either the Early June time frame or Mid-September time frame. There was no consensus on when it would be held and the board agreed to discuss it at the next board meeting.
- C. Annual Garage Sale– Jeff Hengeveld reports that the next garage sale will be May 17 -19, the weekend after Mother’s Day. Signs will be posted at each entrance marker. This is a free event where people can conduct their garage sales as they please.
6. Discussion of Old Business
NO OLD BUSINESS
7. New Business
- A. Approval of Budget for 2013 - Pete Arango motions for the approval of the 2013 Budget as proposed by Dave Trimble, Pat Fortress seconds the motion. The motion is approved unanimously.
- B. Election of Board members –
President Nominees – Jeff Hengeveld,

- Jeff Hengeveld is elected President unopposed
- Vice President Nominees – Paul Merlo,
 - Paul Merlo is elected Vice President unopposed
- Treasury Nominees – Dave Trimble,
 - Dave Trimble is elected to Treasurer unopposed
- Secretary Nominees – Pete Arango,
 - Pete Arango is elected Secretary unopposed
- Director Nominees (top 3) – Pat Fortress, Leslie Ma
 - Pat Fortress, and ?? are elected directors. The Board will work to fill the 3rd position.

C. Any New Proposals by the membership

No Proposals are raised.

8. Open Floor - Any resident can bring up any question, topic, or concern.

No topics are raised

9. Adjournment - Pete Arango motions to adjourn the meeting, Pat Fortress seconds the motion. The motion is approved unanimously.

**Attachment 1
Rochester Glens Financial Statement (Jan 1st, 2012-Dec 31st,
2012)**

Starting Balance: \$10893.03

INCOME

Donations	\$65.00
Dues (161/173)	\$12,075.00
<i>Total:</i>	\$12,140.00

Expenditures

Lawn Care	\$5,900.00
Insurance	\$1,131.00
Picnic	\$643.82
Halloween	\$340.55
Storage	\$480.00
Lighting	\$475.88
Website	\$130.39
Marker Maintenance	\$618.70
Marker Decoration	\$332.50
Administrative Costs	\$105.88
Supplies and Mailings	\$315.99

Total: \$10,474.71

Ending Balance: \$12,558.32

Attachment 2
Proposed Budget for 2013

Projected Revenue:

Dues (173 lots x \$75)	\$12,975.00
Gifts	0.00
Late Fees/Lien payoffs	0.00
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<i>Total:</i>	\$12,975.00

Projected Expenses:

Lawncare (Cutting and Fertilizing)	\$6,000.00
Bad Debt (12 Lots)	\$900.00
Insurance	\$1,200.00
Mailing/Administration	\$800.00
Marker Maintenance and Decoration	\$700.00
Picnic/Halloween	\$1,200.00
Storage	\$480.00
Lighting	\$475.00
Website	\$150.00
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<i>Total:</i>	\$11,905.00
<u>Savings</u>	\$1,070.00